

McCOOK PARK DISTRICT FACILITY RENTAL AGREEMENT

I agree to and understand that I will be held financially responsible for any damages to Park District property incurred during the time of my scheduled activity. I will be personally responsible for the compliance of those in attendance with all conditions of use established by the Park District. I will accept personal responsibility for the safe conduct of the activity and the implementation of any and all emergency procedures. I agree to indemnify and hold harmless and defend the McCook Park District and its officers, agents, servants and employees from any and all claims resulting from injuries, damages and losses sustained by myself or and participant that are, in any way associated with this activity and its participants.

SIGNATURE OF APPLICANT _____ DATE _____

APPLICATION

PRINT NAME: _____ STREET ADDRESS: _____ TELEPHONE #: _____

TYPE OF ACTIVITY: _____ BEGINS AT: _____ ENDS AT: _____ # OF ADULTS _____ # OF CHILDREN _____

DATE REQUESTED: _____ DAY REQUESTED: _____ I WISH TO DECORATE ON: _____

I WILL BE PRESENT AT THE ACTIVITY: _____ I WILL PICK UP THE KEYS ON: _____ AT: _____ (AM) (PM)

ADDITIONAL INFORMATION: _____

APPLICATION RECEIVED ON: _____ APPROVED/ DENIED: _____

CONDITIONS OF USE

Your compliance with the following conditions pertaining to private use of this facility is noted below. SINKS AND COUNTERTOPS WERE WIPED CLEAN; ALL GARBAGE WAS REMOVED TO THE BIN IN THE PARKING LOT; FLOORS WERE SWEEPED CLEAN AND ALL SPILLS WERE MOPPED UP ; ALL APPLIANCES WERE WIPED CLEAN AND ASSURED TO BE IN THE CLOSED/OPEN POSITION; ALL LIGHTS AND FANS WERE TURNED OFF; ALL DECORATIONS (INCLUDING TAPE) WERE REMOVED; ALL TABLE AND CHAIRS WERE PUT BACK IN PLACE AS FOUND; THE DRIVEWAY WAS USED ONLY FOR LOADING AND UNLOADING VEHICLES; ALL PARK DISTRICT UTENSILS AND SUPPLIES WERE REPLACED ; ALCOHOL WAS NOT PRESENT AT THE ACTIVITY; ALL DOORS WERE LOCKED AND SECURED; THE KEY WAS PROMPTLY RETURNED; NO CHANGES WERE MADE TO THE INFORMATION PROVIDED IN YOUR APPLICATION WITHOUT PRIOR APPROVAL BY THE DISTRICT ; THE ACTIVITY CONCLUDED BY 9:00 P.M.

The utility room is adjacent to the kitchen and contains some cleaning supplies and two garbage cans for your use. Adequate conscientious adults' supervision is required at all times for minor children. Applicant is responsible for becoming aware of all posted safety information and managing 911 emergency needs.

THANK YOU FOR YOUR COMPLIANCE _____ NOTED ITEMS HIGHLIGHTED ABOVE _____ FUTURE APPLICATIONS WILL REQUIRE A FEE